



MINISTRY OF TRANSPORT AND PUBLIC WORKS

**REQUEST FOR EXPRESSION OF INTEREST
(CONSULTING SERVICES- INDIVIDUAL SELECTION)
DESIGNING A LOGO FOR MALAWI CARGO LOGISTICS LIMITED**

Procurement Reference Number: MTWP/IPDC/C/SIC/2024-26/01

Issue Date: 28th March, 2025

A) INTRODUCTION

The Ministry of Transport and Public Works has established the Malawi Cargo Logistics Limited. The new company will focus on the following:

1. Develop, maintain and manage the Malawi Cargo Centre's facilities in Dar es Salaam and Mbeya in Tanzania and any other place in that country, Malawi, or any other country where such or similar facilities may be located.
2. Establish and carry on any business, trade or undertaking and be involved in any transaction for the management, movement, storage, transportation or other dealing with cargo of whatsoever nature for import or export to and from Malawi and other countries through the Malawi Cargo Centre's facilities or such similar facilities in Malawi or elsewhere
3. Mobilize such resources, financial, human, technical or any other kind as may be required to make the Malawi Cargo Centre viable for transportation and infrastructure for the transportation of imports and exports for Malawi and any other country.

B) PURPOSE OF THE PROPOSAL

The Ministry of Transport and Public Works is now seeking the services of Logo Designers to design a logo that will reflect the mandate of the company

C) LOGO

The logo must:

1. Be easily recognizable as a face and identity of the company
2. Be well-designed, unique and distinctive
3. Be eye-catching, simple and scalable
4. Be eye-catching, versatile, relevant and timeless
5. Have symbols that reflect the objectives of the company
6. Be original

D) SELECTION PROCESS

The Ministry will constitute a selection panel that shall review all submissions based on originality and the requirements of the logo.

E) SUBMISSION OF THE PROPOSAL

Interested individuals or companies should submit their logo in colour print and soft copy on a flash disk together with their financial proposal in a sealed envelope into a Tender Box situated at the main entrance of the Ministry of Transport and Public Works Headquarters at the address below

The deadline for submission of the logo is **Friday, 11th April, 2025 at 10:00**. Late Submissions shall be rejected.

Further information can be obtained at the address (a) below during working hours from 08.00 – 12.00 and 13.00 – 16.00 hours' local time (Monday to Friday) except National Public Holidays.

Address for information and clarifications:

The Chairperson

Internal Procurement and Disposal of Assets Committee

Ministry of Transport and Public Works

Private Bag 322

Lilongwe.

Email: mphatso.kagalu@transport.gov.mw/mulilimalitty@gmail.com

The Chairperson

Internal Procurement and Disposal of Assets Committee

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